

Need Proof of Coverage for Some or All the Lawyers in your Firm?

At MY LAWPRO (www.lawpro.ca) you can create and access a Certificate of Insurance for some or all the lawyers in your firm. Accessing this technology will allow you to request a Certificate on behalf of the lawyer(s) 24 hours a day, seven days a week and will produce a Certificate faster than if you were to request LAWPRO Customer Service staff to do it for you.

As an aside, in most cases the Declarations page(s) will suffice as proof of coverage to most Law Societies or clients, as it clearly indicates the policy period as well as coverage limits with LAWPRO. The Declarations page(s) form part of the Professional Liability insurance premium invoice document, which may be downloaded from our website at www.lawpro.ca.

In case the Declarations page is not sufficient for the lawyer's needs and an actual Certificate of Insurance is required, it can be created on a firm-wide basis and accessed directly from our website:

- Log in to MY LAWPRO with the firm number and the firm's confidential online password. If a password reminder is needed, the firm's Managing Partner/Lawyer should contact LAWPRO Customer Service for assistance at 416-598-5899 or 1-800-410-1013;
- Click on the "Primary Policy Documents" tab, scroll down to the bottom of the page to the Certificate of Insurance heading, and click on the "Request for Certificate of Insurance" link;
- Ensure the contact information displayed is correct and complete; select the option for the Certificate to be issued on behalf of all or some of the members of your firm; click the checkbox to request the Certificate, and then click the "Submit Request" button;
- When the Certificate has been issued, a notification will be sent by email to the Managing Partner/Lawyer in your firm, and the Certificate can then be accessed and downloaded from the same Primary Policy Documents web page.

If you have any questions or need further assistance in accessing the Certificate of Insurance, please contact our Customer Service Department at 416-598-5899 or 1-800-410-1013.

The screenshot shows the LAWPRO website interface. The browser address bar displays lawpro.ca/file_online/eDoc.asp. The main navigation menu includes: Member List, Update Payment Info, Transaction Levy Filing, E-Filing History, Excess Policy Documents, and Primary Policy Documents. The Primary Policy Documents section is active, showing tabs for Transaction Levy Filings, Primary Policy Documents, and Excess Coverage. The Primary Policy Documents tab is selected, displaying the following content:

2016 Insurance Application
[2016 Firm Review](#)

Invoice & Declaration
[2016 Firm Summary Form](#)
[Important Information on 2016 Policy and Invoice Documents](#)

Individual lawyer Invoice and Declarations page:

LSUC#	Last Name	First Name
11111A	DOE	JOHN
22222B	DOE	JANE
33333C	DOE	JAMES

LAWPRO Policy 2016
[English version](#)
 • Aussi disponible en français

2016 Real Estate/Civil Litigation Levy Surcharge & Exemption Forms
[English version](#)
 • Aussi disponible en français

Payment
[Premium Payment Authorization \(PPA\) form](#)
[Payment Instructions](#)

Certificate of Insurance
 [Request for Certificate of Insurance](#)

You may use this form to request the issuance of a Certificate of Insurance for your law firm, evidencing your Professional Liability insurance coverage with LAWPRO.

You may request a single Firm Certificate of Insurance on behalf of (please check one):

all members currently listed with your firm; or
 only specific members of your firm.

On the right side of the page, there is a sidebar with a search bar and a "CLAIMS PREVENTION" section listing various areas of law and practice management. A red circle highlights the "Request for Certificate of Insurance" link in the main content area.